

THE CITY OF SMYRNA
2800 KING STREET
SMYRNA, GEORGIA 30080
INVITATION TO SUBMIT QUALIFICATIONS
CALL TO ARTISTS
REQUEST FOR QUALIFICATIONS FOR
PAINTED FIRE HYDRANTS

The City of Smyrna is seeking 14 artists or artist teams based in the Atlanta Metropolitan area to conceptualize and implement unique designs on 14 fire hydrants along Atlanta Road in Smyrna, Georgia. The City is seeking artistic excellence and innovation in past artwork, especially in similar settings. The artist(s) must be able to work in collaboration with a Project Team made up of the representatives from the City of Smyrna, the project designer, the departments responsible for the site, city leadership and the community.

Qualifications will be received **no later than 3:00 PM on Thursday, March 6, 2025.**

Qualifications may be submitted electronically using the submission link provided in this RFQ.

QUESTIONS: Email questions, inquiries or clarifications shall be submitted to anna@designinglocal.com no later than 3:00 PM on Thursday, February 27, 2025.

The City of Smyrna reserves the right to accept or reject any or all submissions and award in the best interest of the City.

General Instructions

1. Qualifications must be received no later than the time and date indicated in the Request for Qualifications. Any proposal received after that time will not be considered.
2. The City of Smyrna is a tax-exempt Municipal Corporation. No sales tax will be charged on any products or services. The City's FEI number is **58-6000664**.
3. The City of Smyrna reserves the right to waive any and all technicalities, formalities or irregularities. The City may also accept or reject any or all Proposals and award the bid to the lowest responsive and responsible proposer in the best interest of the City. The City may reject the Proposal of any vendor that has previously failed to perform properly or complete

on time, contracts of a similar nature. Proposals by a vendor that, in the sole opinion and discretion of the City of Smyrna, is not in the position to fulfill the contract may also be rejected.

Insurance Requirements

Upon Award, Contractor shall present a Certificate of Insurance naming the City of Smyrna as Additional Insured. Contractor shall be responsible for all injuries or damages of any kind resulting from his work, to persons or property.

Certificate of Insurance

Certificate of Insurance in compliance with the minimum requirements of the State of Georgia to include worker's compensation. Contractor shall present a Certificate naming the City of Smyrna as Additional Insured.

Contractor shall be responsible for all injuries or damages of any kind resulting from his work, to persons or property. The minimum insurance requirements are as follows:

- a. Commercial General Liability Coverage for personal injury and/or property damage with a minimum limit of \$1,000,000 per occurrence.
- b. Commercial Excess Umbrella for liability for bodily injury and/or property damage and in excess over other coverage in an amount of at least \$2,000,000 combined single limit.
- c. Worker's Compensation and Employers Liability – Statutory coverage at a minimum of \$100,000 per accident.
- d. Automobile Public Liability and Property Damage with limits of \$1,000,000 per person in any one claim and subject to that limit for each person; \$1,000,000 for two or more persons in any one accident for bodily injury liability and \$1,000,000 for property damage liability on the comprehensive form covering all owned, non-owned and hired vehicles used in conjunction with the contract.

Each policy shall contain an endorsement that, in the event of change or cancellation, a thirty (30) day prior written notice must be sent by mail to the City.

e. Builders' Risk (projects involving construction or renovation of a building or structure)

Contractor shall procure and maintain Builders' Risk insurance which provides "all risk" coverage on the buildings, structure or work, and property of the City of Smyrna in the care, custody and control of the Contractor. The policy or policies shall be in the name of the City of Smyrna and Contractors as their interests shall appear, and this shall be so stated on the ACORD certificate of insurance.

The Builder's Risk insurance policy will pay for damages up to the coverage limit of the estimated Total Project Value of each individual Insured Project plus the value of Delay in Completion, if

applicable, in any one Occurrence but not exceeding the Limit of Liability and subject to the Sublimits and Aggregate Limits of Liability, unless otherwise specifically amended on individual Project Certificates to the Master Policy. The policy will cover structures and materials during the course of construction that are part of the project and will provide coverage for materials while in domestic transit, or while stored temporarily away from the project site subject to policy sublimits.

Contractor will provide coverage for loss or damage for (a) Contractors' tools, Equipment, personal property, protective fencing, scaffolding, temporary structures, framework, forms and equipment owned or rented by Contractor, unless otherwise agreed upon by City of Smyrna and included in the declared values by the City or (b) materials and equipment in transit not yet owned by the City, unless otherwise agreed upon by the City and included in declared values of the policy. Subcontractor must maintain insurance covering owned or leased machinery, watercraft, vehicles, tools, or equipment against physical loss or damage must include waiver of subrogation endorsements, as permitted by law, in favor of the City of Smyrna, the General Contractor, and any other entity as required by written contract.

Certificate Holder should read: City of Smyrna, 2800 King Street, Smyrna, GA 30080.

Section 1 – Project Overview

Project Summary:

The City of Smyrna invites artists and artist teams to submit portfolios for consideration for an exciting painted fire hydrant project. This invitation is extended to all qualified artists with no entry fee.

Budget:

Selected artists or artists teams will receive a \$1,000 stipend for the execution of their work paid in two stipends (50% upon execution of the contract and 50% upon successful completion of the work). This includes the submission of sketches once location and theme are final, priming and painting the fire hydrant including all supplies, and providing detailed color key information once completed.

About Smyrna and the Public Art Program:

Smyrna is located about 10 miles northwest of Atlanta, Georgia and is considered an integral part of the Metro Atlanta area. Known as the "Jonquil City," it derives this name from the thousands of jonquils that flourish in gardens and along the streets in early spring. Over the years, the City of Smyrna - covering approximately 15 sq. miles - has developed into a vital and active member of the regional landscape.

For detailed information about Smyrna, please visit the city website: <https://www.smyrnaga.gov/your-city/about-smyrna>

The Smyrna Public Art Committee is an appointed group that represents residents, local arts organizations, and business owners who appreciate public art and aim to support its growth in Smyrna.

The Committee is focused on the following:

- Develop a dynamic, high quality collection of public artworks for the City and its residents
- Involve artists of diverse backgrounds
- Provide opportunities for artists to advance their art practice through temporary and permanent public artwork opportunities
- Enhance economic development and cultural tourism
- Foster an understanding of public art and encourage public dialogue

Length of Project:

Painting is anticipated to be completed between May 10 and 11, 2025. The rain/alternative date is May 24-25, 2025.

The fire hydrants will be considered temporary as the longevity of the works will depend on weathering, maintenance needs, and the Fire Department's discretion for public safety and annual fire hydrant upkeep.

Public Art Selection Process and Panel:

City staff will conduct an initial review of submissions to ensure RFQ requirements have been met. Then, the Public Art Committee will review submissions and select artists or artist teams.

Upon selection of the Artists and execution of a commission agreement, each Artist will:

- Conceptualize a unique design for one (1) fire hydrant
- Install a unique design for one (1) fire hydrant within 60 days of contract execution
- Provide a list of products and materials used to paint design onto the fire hydrant. Note: the Fire Department uses conventional spray paint for their annual painting.
- Provide a maintenance guide to best support the long-term care of the artwork

Artists applying for this project understand that:

- Their design must not extend onto the fire hydrant cap, as indicated on the design template.
- Their design is being applied to an active, in-use fire hydrant that is subject to use.
- In accordance with the City of Smyrna's Public Art Policy, the artwork may be removed at any time by the City, at their discretion.
- Their design may be reproduced or shared with the public by the City of Smyrna for non-commercial purposes.
- Artists are solely responsible for their personal safety while painting their fire hydrant. All painting locations are along Atlanta Road, and proper precautions should be taken at all times.
- Barring any unforeseen circumstances, Artists will install their artwork on Saturday, May 10, 2025 (between 10am and 5pm) and Sunday, May 11, 2025 (10 am and 5pm).

Section 2 – Submission Details

Artist and Artwork Eligibility

Visual, craft or design artists (or artist teams) located in the Atlanta Metropolitan area, working in all media, including landscape architects and interior designers, at least 18 years of age and legal residents of the United States are eligible to apply. City of Smyrna, Artist Selection Committee members and their family members are not eligible to apply.

Evaluation Criteria

The artist or artist team will be selected by demonstrating:

- **Artistic Excellence:** The aesthetic significance and quality of the artwork, including the artworks transformative and distinctive qualities.
- **Context:** Artwork's appropriateness to surrounding architecture, topography, local history, and community attitudes and concerns of both the residents of the Smyrna and the surrounding community.
- **Durability, Safety and Permanence:** The artwork is resistant to weathering as well as structurally sustainable. The artwork must be examined for unsafe conditions, materials, or factors, as well as the potential for excessive maintenance.
- **Technical Feasibility:** The artist must provide convincing evidence of his or her ability to complete the artwork as proposed.
- **Past Performance:** The Selection Committee will consider the artist's performance under previous contracts including success in meeting established timelines and budgets.

Once selected, the artist must design and create artwork that:

- is of high artistic quality
- is appropriate to the project site
- is of durable design and uses durable materials that require minimal maintenance
- provides maximum resistance to vandalism
- enhance the physical environment and experience of Smyrna's main corridor

Submission Requirements

Please send a concept proposal addressing the following:

- **Cover Letter** (1 page)
 - Contact Information
 - Statement of interest, including narrative descriptions(s) of the concept(s)
- **Artist(s) Qualifications** (1 to 3 pages)
 - Participating artist(s)
 - Lead artist(s) profile
 - Relevant project experience with murals and large-scale public art

- No fewer than three professional references
- **Up to 10 Images of Past Work** (As many pages as needed), including examples of work similar to the scope of this project.
 - The following information should be included for each image:
 - Title of the Work
 - Location of the Work
 - Year Completed
 - Cost of project, if details are available
- **Design:** Complete your proposed design on the template provided at the end of this RFP. A maximum of three designs can be submitted per artist. Please feel free to enlarge these shapes if desired. Additional pages may be used as necessary to illustrate the design. List the colors and kind of paint you will be using. Please note that only complete, well-detailed templates will be given full consideration. All applications must be submitted on the provided template and materials must also be listed. For each design submitted, please also attach a two-dimensional version of your design.
- **Submission Format:** Responses shall be submitted as a single PDF file via email to Anna Talarico anna@designinglocal.com. An acknowledgement of receipt will be sent upon submission.
- **Due Date:** 3:00 PM EST on Thursday, March 6, 2025

Section 3 – Anticipated Timeline

Date	Milestone
February 4, 2025 Post RFQ	Post RFQ
March 6, 2025 (open for 30 days)	Close RFQ
March 27, 2025	Submission Review
April 7, 2025	Execute contracts with Artists Artists submit final designs; reviewed by Public Art Committee/Staff
May 1, 2025	Artists submit final designs, reviewed by Public Art Committee/Staff
May 10-11, 2025	Painting Date. All projects will be completed between May 10 and 11, 2025. Rain/alternative date is May 24-25, 2025.
June 1, 2025	Projects Completed

Section 4 – Fire Hydrant Locations and Photos

Attached on the next page.

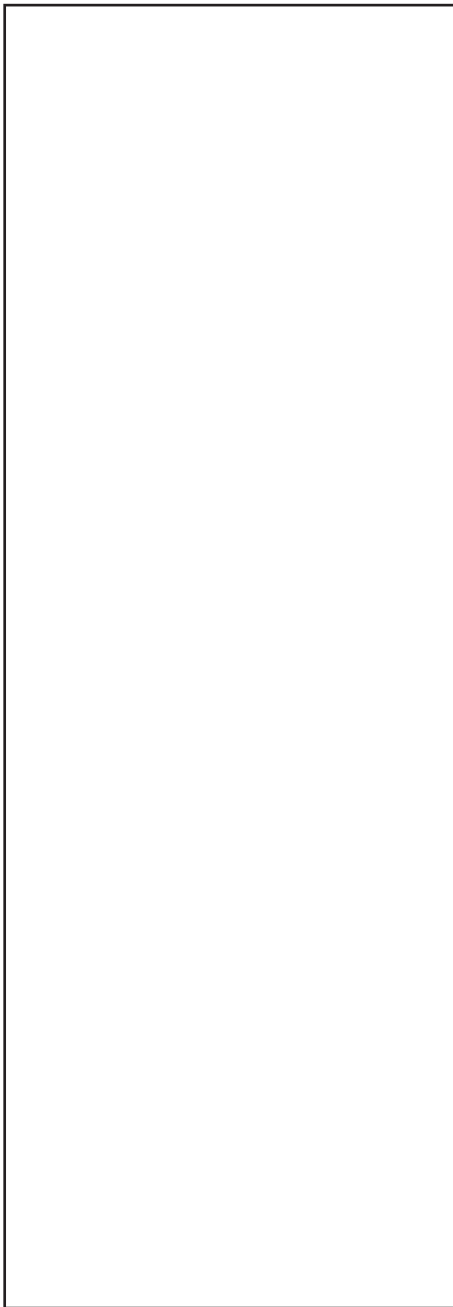


FIRE HYDRANT DESIGN

INSTRUCTIONS

Complete your proposed design on the template provided. A maximum of three designs can be submitted per artist. Please feel free to enlarge these shapes if desired. Additional pages may be used as necessary to illustrate the design. List the colors and kind of paint you will be using. Please note that only complete, well-detailed templates will be given full consideration. All applications must be submitted on the provided template and materials must also be listed. For each design submitted, please also attach a two-dimensional version of your design.

MY COLORS



MY DESIGN

